

## **HOUSE OF ASSEMBLY MANAGEMENT COMMISSION**

### **MINUTES**

A meeting of the House of Assembly Management Commission was held by video conference on Tuesday, January 18, 2022 at 4:00 p.m.

Present were: Hon. Keith Bain, Chair, Angela Simmonds, Hon. Kim Masland, Danielle Barkhouse, Hon. Derek Mombourquette, Hon. Keith Irving, Claudia Chender and James Charlton, Chief Clerk.

Also present were Deborah Lusby, Director of Administration, Office of the Speaker and Gordon D. Hebb, QC, Chief Legislative Counsel.

The meeting was called to order by Ms. Simmonds, who sought and received the unanimous consent of the members of the Management Commission for Mr. Bain to participate and chair the meeting via telephone.

#### **1) Minutes of January 11, 2022 meeting**

It was moved by Ms. Barkhouse and seconded by Ms. Masland that the minutes of the January 11, 2022 meeting be approved as circulated.

**CARRIED**

#### **2) 2020-21 Audit Report**

The Chief Clerk noted that the 2020-2021 Audit Report was presented to the Audit Committee on May 27, 2021 and reviewed the opinions set out therein.

It was moved by Mr. Mombourquette and seconded by Ms. Simmonds that the 2020-2021 Audit Report be accepted by the Management Commission as presented by the Chief Clerk.

**CARRIED**

#### **3) Appointment of the Auditor for 2021-22**

As in prior years, the HAMC Audit Committee recommends the Auditor General be appointed as auditor of the of accounts of the House of Assembly for the fiscal year ending March 31, 2022, pursuant to Section 22 of the House of Assembly Management Commission Act. The OAG has already presented an audit plan to the Audit Committee.

It was moved by Mr. Irving and seconded by Ms. Barkhouse that the Auditor General be appointed as auditor for the fiscal year ending March 31, 2022.

**CARRIED**

**4) Annual Report of the Audit Committee of HAMC for 2021.**

The Report of the Audit Committee of HAMC for 2021 was reviewed and approved by the Audit Committee on January 11, 2022, and is presented to the House of Assembly Management Commission for its acceptance and approval.

It was moved by Ms. Masland and seconded by Ms. Barkhouse that the Report of the Audit Committee of HAMC for 2021 be accepted and approved by the commission.

**CARRIED**

**5) Annual Report of the House of Assembly Management Commission 2021.**

The House of Assembly Management Commission for 2021 is presented to the House of Assembly Management Commission for its acceptance and approval.

It was moved by Ms. Barkhouse and seconded by Ms. Chender that the Report of the House of Assembly Management Commission for 2021 be accepted and approved by the commission.

**CARRIED**

**6) Quarterly Financials**

The Director presented the final fourth-quarter report for 2020-21, and the second-quarter report for 2021-22 to the Commission for their review.

The meeting adjourned at 4:15pm

**Certified**

---

Chair

---

Chief Clerk