

# DSP Day Programs – Outcome Reporting

In this report, your organization will report on outcomes achieved in alignment with the Dept of Community Services' Individual and System Outcomes.

**Organization Name:** \_\_\_\_\_

**Reporting Period (bi-annual):** \_\_\_\_\_ (MM/YY) to \_\_\_\_\_ (MM/YY)

**Work Name/Address:** \_\_\_\_\_

**Report Completed by:** \_\_\_\_\_ **Contact Number:** \_\_\_\_\_

## Impact and Evaluation (Required)

Report on the impact each program achieved for both the participants and your organization by

### Participant Outcomes

#### 1. SUPPORTED EMPLOYMENT

**Participant Outcome:** Participants are participating in the labour market

**Indicators of Outcome Achievement:** Participants participate in employment activity and are supported to gain employment

How frequently have Individuals in your program participated in the following activities over the past six months? Please differentiate between those participants under the age of 21 and those 21 and older. Please provide a count for each activity.

Participants		Served this Period		Waiting to be Served	
DSP Participants Supported by Agency					
Non-DSP Individuals Supported by Agency					
Activities Engaged: Supported Employment		Number of Participants Under 21 Years		Number of Participants 21 Years or older	
		Complete Independently	Complete with Staff Support	Complete Independently	Complete with Staff Support
1	Worked and received at least minimum wage				
2	Worked and received a stipend/honorarium				
3	Worked in their community				
4	Worked within the program space				

#### 2. SOCIAL ENTERPRISE

**Participant Outcome:** Participants are participating in the Labour Market

**Indicator of Outcome Achievement:** Participants participate in employment activity. Participants are supported to gain employment

How frequently have the Individuals in your program participated in the following activities over the past six months? Please provide a count for each activity.

Participants		Served this Period		Waiting to be Served	
DSP Participants Supported by Agency					
Non-DSP Individuals Supported by Agency					
Activities Engaged: Social Enterprise					
Enter # of People		How Frequently?			
		Weekly	Monthly	Occasionally	
1	Worked in <b>Social Enterprise/Self Employment</b> for at least minimum wage				
2	Worked in <b>Social Enterprise/Self Employment</b> for stipend/honorarium				
3	Worked in social enterprise without a wage or stipend				

### 3. SKILL DEVELOPMENT & TRAINING

**Participant Outcome:** Participants have control over their own lives

**Indicator of Outcome Achievement:** Participants engage in independent living skills/activities

Participant success in the community increases as independent living skills are acquired How frequently have Participants in your program participated in the following activities over the past six months? Please differentiate between those participants under the age of 21 and those 21 and older. Please provide a count for each activity.

		Served this Period	Waiting to be Served	
DSP Participants Supported by Agency				
Non-DSP Individuals Supported by Agency				
Activities Engaged: Skill Development & Training	Number of Participants Under 21 Years		Number of Participants 21 years or older	
	Complete Independently	Complete with Support	Complete Independently	Complete with Support
1	New skill-based goal was set this period			
2	Attended a class to learn a skill (resume writing etc.)			
3	Individual mastered a skill (ex: personal care, health & safety)			
4	Individual volunteered in the community			
5	Did not participate in any skill building activities on a regular basis			
6	Other (please detail)			

### 4. SOCIAL & RECREATIONAL

**Participant Outcome:** Individuals are included in the community

**Indicator of Outcome Achievement:** Participants have a meaningful way to occupy their day.

Participants feel socially included

How frequently have DSP Participants in your program participated in the following activities over the past six months? Please provide a count for each activity. Each activity (1 to 6) can have up to the total DSP Participants served this period.

		Served this Period	Waiting to be Served				
DSP Participants Supported by Agency							
Non-DSP Individuals Supported by Agency							
Activities Engaged: Meaningful Social & Recreational							
		Independently			With Staff Support		
		Weekly	Monthly	Occasionally	Weekly	Monthly	Occasionally
1	Attended activity in Community						
2	Actively exercised (walking, other)						
3	Participated in sporting events including Special Olympics						
4	Attended Public Event, Concert, Theatre, show						
5	Rode community transit, taxi etc.						
6	Other Activity (please describe)						

## 5. RETIREMENT

**Program Participant Outcome:** Seniors (over 55 years) are included in the community

**Indicator of Outcome Achievement:** Seniors are socially included.

Seniors have meaningful activity in their day

*How frequently have Seniors (over 55 years) of age in your program participated in the following activities over the past six months? Please provide a count for each activity*

	Served this Period	Waiting to be Served		
DSP Participants Supported by Agency				
Non-DSP Individuals Supported by Agency				
Activities Engaged: Retirement Activities				
	Weekly	Monthly	Occasionally	
1 Participated in a hobby individually				
2 Participated in a hobby with others (or club, group etc)				
3 Volunteered at a program based in the community				
4 Participated at a community center or in a community-based activity.				
5 Actively exercised as part of a day program (walking, other fitness)				
6 Participated in sporting events including Special Olympics				
7 Attended Public Event, Concert, Theatre, show				
8 Rode community transit, taxis, etc.				
9 Participated in Info Sessions (Health & Wellness etc)				

# System Outcomes

## 1. Supports and Services are delivered efficiently

**Indicator of Outcome Achievement:** Participants are supported in the program(s) that meet their Individual needs

Understanding participants needs, interests and abilities allows for the best matching with Agency mandate and programs. How frequently have the individuals in your program participated in the following activities over the past six months?

Please provide a count for each activity. Each activity (1 to 6) can have up to the total DSP Participants served this period.

Program Parameters		
	Served this Period	Waiting to be Served
Total DSP Participants Supported by Agency		
Total Non-DSP Individuals Supported by Agency		
Activities Engaged		
# of Participants	Activity Type	
	1 Provided an "assessment/interview" to determine participant interests, needs and abilities.	
	2 Documented participant interest, needs and abilities.	
	3 Provided review to identify Person's continued activity interest	
	4 Documented the review of continued interest, needs and ability	
	5 Offered a choice of more than one activity for at least One time slot in the day.	
	6 Offered a choice of more than one activity for at least TWO time slots in the day.	

## 2. Supports and Services are accessible

**Indicator of Outcome Achievement:** Eligible participants do not have to wait to receive supports

Please provide a count for each activity. Activities 1 to 5 should add up to the total DSP Participants waiting to be served this period.

Program Parameters		
	Served this Period	Waiting to be Served
Total DSP Participants Supported by Agency		
Total Non-DSP Individuals Supported by Agency		
Activities Engaged		
# of Participants	Activity Type	
	1 Number of new participants accepted but <b>WAITLISTED</b> for <b>Supported Employment Programs</b> this reporting period.	
	2 Number of new participants accepted but <b>WAITLISTED</b> for <b>Social Enterprise Programs</b> this reporting period.	
	3 Number of new participants accepted but <b>WAITLISTED</b> for <b>Skill Development and Training Programs</b> this reporting period.	
	4 Number of new participants accepted but <b>WAITLISTED</b> for <b>Social and Recreational Programs</b> this reporting period.	
	5 Number of new participants accepted but <b>WAITLISTED</b> for <b>Retirement Programs</b> this reporting period.	

Other comments:

Please submit this report to [jennifer.wheadon@novascotia.ca](mailto:jennifer.wheadon@novascotia.ca) no later than 30 days after the end of the reporting period.